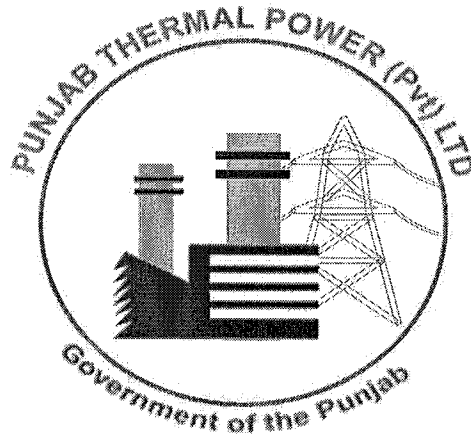


Tender Document

PROCUREMENT OF FURNITURE



Punjab Thermal Power (Pvt) Ltd

(PTPL)

Ground Floor, 7-C-I, Gulberg-III, Lahore.
Tel: +92-42-35711278-9, Fax: +92-42-35711282

Punjab Thermal Power (Pvt) Ltd

Ground Floor, 7-C-I, Gulberg-III, Lahore.

Tender Form

Note:

- a. Firm/vender must fill in all the details as required in the form.
- b. Use Capital letters.

Company / Firm Name: _____

Date of Registration: _____

Name(s) of Owner(s): _____

NTN: _____ Sales Tax Registration No: _____

Business Address: _____

Telephone: _____ Fax: _____

Cell No: _____ Email: _____

Authorized Signature/Stamp

Date _____

Punjab Thermal Power (Pvt) Ltd

Ground Floor, 7-C-I, Gulberg-III, Lahore.

Attachments:

Please tick the documents attached with Bid. If any of the Mandatory documents is found missing, then Procurement Committee reserve the right to reject the Bid of that Firm/Supplier.

- Financial bids for the Furniture items (Mandatory).
- Copy of Sales Tax Registration Certificate (Mandatory).
- Copy of NTN Certificate (Mandatory).
- CDR Rs. 50,000/- of bid amount as Earnest Money (Mandatory).
- Description of Furniture (if not provided in Financial Bid).
- Previous detail of supplies of same nature in Govt. Departments.
- Certificate for being not black listed ever (Mandatory).

Finance:

Tender Submission Date: _____

Bank Draft Amount: _____

Bank Draft No. & Date: _____

Authorized Signature/Stamp

Date _____

Punjab Thermal Power (Pvt) Ltd

Ground Floor, 7-C-I, Gulberg-III, Lahore.

Terms & Conditions:

1. Punjab Thermal Power (Pvt) Ltd (hereinafter referred to as “the Purchaser”) invites / requests Proposals (hereinafter referred to as “the Tenders”) for design, supply, installation of furniture including soft partitions (hereinafter referred to as “the Goods”) on turnkey basis.
2. The execution will be carried out at Ground Floor, 7-C-I, Gulberg-III, Lahore.
3. The firm will design, manufacture / assemble, supply, and deploy furniture for said floor consisting of Executive Offices and other working areas etc. as per the details given in Annexure-A and also give after sales services for any repair and maintenance support. In case of failure, their earnest money will be forfeited and PO may be given to 2nd lowest bidder subject to the approval of Competent Authority
4. If you have doubt to the meaning of any portion of the tender documents, you may seek clarification of the same from the following officer:

Name: Usman Saeed
Designation: Manager Administration, QATPL
Email: mgr.admin@qathermal.com
Contact: 0321-8880122

Bidders should note that all queries should be communicated via the Primary Contact and in writing (e-mail) only. In the case of an urgent situation where the Primary Contact cannot be contacted, the bidder may alternatively direct their enquiries through the Secondary Contact.

Name: Muhammad Waqas
Designation: Assistant Manager Administration
Email: am.admin@punjabthermal.com
Contact: 03464366553

5. Selection criteria will be item wise lowest cost / total lowest. Each participating firm/supplier will be bound to submit sample of Furniture offered, if required, for selecting best offered ones with

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Ground Floor, 7-C-I, Gulberg-III, Lahore.

lowest cost. Each type of furniture item may be evaluated separately or as a whole, for purchase order, in better interest of PTPL.

6. Warranty offered if any, must be clearly mentioned on the bids. Making quality, structural material and finishing must be as per sample or specification provided in the tender documents.
7. Delivery Period from purchase order must be clearly specified on the bid submitted not exceeding 20 days.
8. Delivered Furniture will be inspected by the Assistant Manager Admin before processing of bills.
9. Demand Draft equivalent to Rs. 50,000/- of bid value as earnest money (refundable CDR) in favor of "Punjab Thermal Power (Pvt) Ltd" should accompany the bid. Bidders with less CDR may be rejected for evaluation if objected by the tender Committee. CDR of all bidders will be retained till announcement of evaluation report and CDR of selected supplier will be retained until supplies are successfully completed & accepted.
10. Tenders will be opened on **28-10-2019 at 02:30 pm** in the presence of bidders' representatives who choose to attend, at the address above. Late tenders will be rejected and returned unopened to the bidders.
11. Bidders are also required to state, in their proposals, the name, title, fax number and e-mail address of the bidder's authorized representative through whom all communications shall be directed until the process has been completed or terminated.
12. The Purchaser will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
13. The validity of the bid must not be less than 60 days from the date of opening.
14. The rates quoted should be inclusive all type of taxes, duties, freight charges etc., however sales tax if applicable be shown separately.
15. Bills must be supported with sales tax invoice indicating invoice No. and sales tax registration number.
16. The competent authority reserves the right to reject all tenders totally or partially on the basis of assessment criteria or without assigning any reason. The competent authority also reserves the right to increase or decrease the quantity of Furniture in the purchase orders.
17. The bidders are required to submit their financial bids on prescribed Performa attached at Annex-B

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Ground Floor, 7-C-I, Gulberg-III, Lahore.

Annexure-A

TECHNICAL SPECIFICATIONS SUPPLY AND INSTALATION OF FURNITURE ON TURNKEY BASIS

- Execution of work will carried out on Ground Floor, 7-C-I, Gulberg-III, Lahore
- The firm will design, manufacture / assemble, supply, and deploy furniture for said floor consisting of Executive Offices and other working areas etc.
- Bidders would have to submit detailed plan along with images, specifications, colors available for each furniture type and lead time for all items.
- The successful bidder will provide warranty and after sales services after the completion of the warranty period.
- Detailed Bill of Quantity (BoQ) along with specifications and draft design images are as below. However all the given specifications are at minimum and the prospective bidder may bid with higher specifications.
- The Purchaser reserves the right to place order for some or all of the items and in a quantity less, equal to or more than the one listed in the table below, thus pricing and payment will be done as per the rate quoted per unit.

Punjab Thermal Power (Pvt) Ltd

Ground Floor, 7-C-I, Gulberg-III, Lahore.

BOQ Along with Specifications			
Sr#	Item Description	Specification	QTY
1	Conference Table	Charter meeting table L21''*W6 feet''*H2.5 feet. High Quality MDF Melamine in matt finish dura lime laminate. Imported PVC edges. Imported Gliders. High quality hardware and fixtures. Leatherette padding on top.	01
2	Conference Chair	Size : 585 W x 450 D x 950 H Upholstered with best quality foam & leatherite /fabric, M.S pipe base with chrome finish + arms in solid wood with Jacobean Finish	18
3	Sofa Three Seater (Sitting Area)	Size :1980mm W x 787mm D x 711mm H Fully Upholstered with foam and leatherite. Inner structure made of acacia wood, legs in solid beech wood with Jacobean Finish	2
4	Visitor Chair (Executive)	Visitors Chair with wooden Chromic Armrest and Chromic Base. Sleek and stylish integral armrest, High frequency compression process on multi-layered veneer shell, anatomically designed for posture care. Unique curved shells for Lumber support. Back Shell in Double Net. Ergonomic and eminently aesthetic. Guaranteed Excel Foam of Highest density seat and Backrest. One year Warranty and Life time After sales Services. Consistency of availability of items over years. Size : Back Shell Height 3'3" / Back Shell Width 1'6" Size : Seat Shell 1'7" to 1'8" Wooden Chromic Armrest Thickness 1' and width 2'2" Back shell in Double Net of Master Fabric Chromic Base Foam of Highest density seat and Backrest.	12

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5	Office Cabinets	<p>Size: W915mm x D430mm x H2060mm</p> <p>High Quality MDF Melamine in Matt finish Dura lime Laminate. Imported PVC edges. High quality Hardware and fixtures. High Quality Central locking system on drawers. Stainless chrome legs H2.5" & 2 wheel castors for moving. Zinc Alloy Brushed Furnished Handles. High Quality Imported Hydraulic Hinges. High quality imported ball bearing channels.</p>	8
6	Executive Sofa three seater	<p>Upholstered with best quality foam and leatherite/fabric, M.s pipe powder coated frame and legs.</p> <p>L:760mm W: 1930mm H:635mm</p>	1
7	Executive Sofa two seater	<p>Upholstered with best quality foam and leatherite/fabric, M.s pipe powder coated frame and legs.</p> <p>L:760mm W:1395mm H:635mm</p>	1
8	Executive Sofa one seater	<p>Upholstered with best quality foam and leatherite/fabric, M.s pipe powder coated frame and legs.</p> <p>L:760mm W:850mm H:635mm</p>	2
9	Executive Table	<p>DIMENSION (MM): 1000 W x 600 D x 422 H Made of solid wood and veneer pressed on MDF with S.S rod legs support + polish finish. . STRUCTURE: WOOD AND VENEER</p>	1
10	Executive Side Table	<p>Made of solid wood and veneer pressed on MDF with S.S rod legs support + polish finish.</p> <p>DIMENSIONS (MM): 600 W x 600 D x 500 H</p> <p>STRUCTURE: WOOD AND VENEER</p>	1
11	Executive Table 1	<p>Structure made of veneer pressed on particle board with solid wood edging and polish finish.</p> <p>Dimensions: W: 1000 L:600 H:422 (mm)</p>	1
12	Executive Table 2	<p>Structure made of veneer pressed on particle board. Solid wood edging and polish finish combination make it more</p>	1

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Ground Floor, 7-C-I, Gulberg-III, Lahore.

		classic. Dimensions: W:600 L:600 H:410 (mm)	
13	Corner Tables	Spice corner table L24" * W24" * H18" High Quality MDF Melamine in matt finish dura lime laminate. Imported PVC edges. Machine grind 12mm clear glass. High quality imported gliders.	6
14	Center Table	Charter center table L48" * W24" * H16". High quality mdf melamine in matt finish dura lime laminate. Imported pvc edges. High quality imported gliders.	1
15	Side Corner Tables	Charter center table L24" * W24" * H16". High quality mdf melamine in matt finish dura lime laminate. Imported pvc edges. High quality imported gliders.	2
16	Normal Center Table	Delight corner table L48" * W24" * H18" high quality mdf melamine in matt finish dura lime lamination imported PVC edges. High quality imported gliders.	1
17	Normal Side Corner Table	Delight corner table L20" * W20" * H18" high quality mdf melamine in matt finish dura lime lamination imported PVC edges. High quality imported gliders.	2
18	Coat Hanger	Retro Coat hanger accessories solid wood frame. Hogh quality matte finis lacquer. Stain polish. Stainless steel junction at center.	6
19	Normal Sofa Set	Made of high quality imported leatherite in 1 st quality seat and back foam. Inside high quality belts and acacia wood structure. Thick thread double stitching square design on seat and back , front side plastic plate gliders.	6

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Ground Floor, 7-C-I, Gulberg-III, Lahore.

Annexure-B

Price Schedule / Financial Cost Sheet

Sr #	Item Description	Specification	QTY	Price per Unit (Excl. all taxes)	Total Taxes	Unit Price (Incl. all taxes)	Total Cost (No. of Units x Unit Cost) (including all Taxes)
1	Confere nce Table	Charter meeting table L21''*W6 feet''*H2.5 feet. High Quality MDF Melamine in matt finish dura lime laminare. Imported PVC edges. Imported Gliders. High quality hardware and fixtures. Leatherette padding on top.	01				
2	Confere nce Chair	Size : 585 W x 450 D x 950 H Upholstered with best quality foam & leatherite /fabric, M.S pipe base with chrome finish + arms in solid wood with Jacobean Finish	18				
3	Sofa Three Seater (Sitting Area)	Size :1980mm W x 787mm D x 711mm H Fully Upholstered with foam and leatherite. Inner structure made of acacia wood, legs in solid beech wood with Jacobean Finish	2				
4	Visitor Chair (Executi ve)	Visitors Chair with wooden Chromic Armrest and Chromic Base. Sleek and stylish integral armrest, High frequency compression process on multi-	12				

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		<p>layered veneer shell, anatomically designed for posture care. Unique curved shells for Lumber support. Back Shell in Double Net. Ergonomic and eminently aesthetic. Guaranteed Excel Foam of Highest density seat and Backrest. One year Warranty and Life time After sales Services. Consistency of availability of items over years.</p> <p>Size : Back Shell Height 3'3" / Back Shell Width 1'6"</p> <p>Size : Seat Shell 1'7" to 1'8"</p> <p>Wooden Chromic Armrest Thickness 1' and width 2'2"</p> <p>Back shell in Double Net of Master Fabric</p> <p>Chromic Base</p> <p>Foam of Highest density seat and Backrest.</p>					
5	Office Cabinets	<p>Size: W915mm x D430mm x H2060mm</p> <p>High Quality MDF Melamine in Matt finish Dura lime Laminate. Imported PVC edges. High quality Hardware and fixtures. High Quality</p>	8				

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		Central locking system on drawers. Stainless chrome legs H2.5" & 2 wheel castors for moving. Zinc Alloy Brushed Furnished Handles. High Quality Imported Hydraulic Hinges. High quality imported ball bearing channels.					
6	Executive Sofa three seater	Upholstered with best quality foam and leatherite/fabric, M.s pipe powder coated frame and legs. L:760mm W: 1930mm H:635mm	1				
7	Executive Sofa two Seater	Upholstered with best quality foam and leatherite/fabric, M.s pipe powder coated frame and legs. L:760mm W:1395mm H:635mm	1				
8	Executive Sofa one Seater	Upholstered with best quality foam and leatherite/fabric, M.s pipe powder coated frame and legs. L:760mm W:850mm H:635mm	2				
9	Executive Table	DIMENSION (MM): 1000 W x 600 D x 422 H Made of solid wood and veneer pressed on MDF with S.S rod legs support	1				

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		+ polish finish. STRUCTURE: WOOD AND VENEER					
10	Executive Side Table	Made of solid wood and veneer pressed on MDF with S.S rod legs support + polish finish. DIMENSIONS (MM): 600 W x 600 D x 500 H STRUCTURE: WOOD AND VENEER	1				
11	Executive Table 1	Structure made of veneer pressed on particle board with solid wood edging and polish finish. Dimensions: W: 1000 L:600 H:422 (mm)	1				
12	Executive Table 2	Structure made of veneer pressed on particle board. Solid wood edging and polish finish combination make it more classic. Dimensions: W:600 L:600 H:410 (mm)	1				
13	Corner Tables	Spice corner table L24" * W24" * H18" High Quality MDF Melamine in matt finish dura lime laminate. Imported PVC edges. Machine grind 12mm clear glass. High quality imported gliders.	6				

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14	Center Table	Charter center table L48" * W24" * H16". High quality mdf melamine in matt finish dura lime laminate. Imported pvc edges. High quality imported gliders.	1				
15	Side Corner Tables	Charter center table L24" * W24" * H16". High quality mdf melamine in matt finish dura lime laminate. Imported pvc edges. High quality imported gliders.	2				
16	Normal Center Table	Delight corner table L48" * W24" * H18" high quality mdf melamine in matt finish dura lime lamination imported PVC edges. High quality imported gliders.	1				
17	Normal Side Corner Table	Delight corner table L20" * W20" * H18" high quality mdf melamine in matt finish dura lime lamination imported PVC edges. High quality imported gliders.	2				
18	Coat Hanger	Retro Coat hanger accessories solid wood frame. Hogh quality matte finis lacquer. Stain polish. Stainless steel junction at center.	6				
19	Normal	Made of high quality imported	6				

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Sofa Set	leatherite in 1 st quality seat and back foam. Inside high quality belts and acacia wood structure. Thick thread double stitching square design on seat and back , front side plastic plate gliders.					
Total Bid Cost						

Date _____

Receipt No: _____ C.D.R

Signature of authorized person

Note:

1. No cutting or overwriting is allowed. Any cutting or overwriting will lead to rejection of the financial bid
2. Warranty period will start from the delivery date of the items where specified in specifications.
3. All government notified fees, charges (if any) incurred to offer the aforementioned good and services shall be included in the cost mentioned above. All the furniture items and numbers quoted above are hypothetical and in no way bind the Purchaser to purchase the said items in a no. less than, equal to or more than the one as quoted above. However all items shall be procured on the per unit rate (whether less than, higher than or even equal to the number as stated above).

Annexure-C

UNDERTAKING

Punjab Thermal Power (Pvt) Ltd

Ground Floor, 7-C-I, Gulberg-III, Lahore.

It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the conditions of tender and is liable to any punitive action for furnishing false information / documents.

Dated this _____ day of _____ 20__

Signature

(Company Seal)

In the capacity of

Duly authorized to sign bids for and on behalf of: