

Bid Documents

PROCUREMENT OF SOFTWARE LICENSES



Punjab Thermal Power (Pvt.) Limited
Ground Floor, 7/C-1, Gulberg-III, Lahore
Phone No.: 042- 35711278-80 Fax No.: 042-35711282



PUNJAB THERMAL POWER (PVT.) LTD.

Ground Floor, 7-C-1, Gulberg III, Lahore.

TERMS OF REFERENCES (“TORs”) FOR PROCUREMENT OF “SOFTWARE LICENSES” FOR PUNJAB THERMAL POWER (PRIVATE) LIMITED

1. Bidders shall be duly registered firm / company or a sole-proprietor, having valid authorization, distribution or dealership of the original manufacturer authorized to provide licenses required hereunder and support services in Pakistan. The Bidders shall provide evidence of relevant registration as applicable.
2. Bidders having active taxpayer registration with Tax Authorities concerned (i.e. FBR, PRA, etc.) shall be eligible to participate in this bidding process and therefore, shall submit Registration Certificate of NTN & GST/PRA.
3. Only those Bidders can participate who are working as authorized partners/distributors of original manufacture(s) for the items (i.e. licenses) prescribed in Schedule-A and Bidders must attach manufacturer authority letter (MAL) or any other relevant documentary proof, to the satisfaction of the Company, otherwise, Bid(s) will not be entertained.
4. A certificate / undertaking, as per the undertaking form attached herewith, on a stamp paper of applicable value that the Bidder is not blacklisted by any procuring agency, federal or provincial departments, government or semi-government department, or any other authority/organization/autonomous bodies, shall also be submitted with the Bid.
5. The Bidder should have an office in Lahore and evidence of such office shall be submitted with Bid. Moreover, sufficient local and relevant resources shall also be available in the said office to cater for all after-sales support services.
6. The procurement procedure shall be **Single Stage Single Envelope** as per Punjab Procurement Rules 2014 (“PPRA Rules”).
7. The Successful Bidders shall supply the items/licenses as per the requirements and specifications attached with these TORs within provided timeframe.
8. No downward deviation from the required specifications of software licenses will be acceptable and the company can reject the items/ licenses found deviated downward from the specification prescribed herein.
9. Rates quoted in Bids must be valid for at least 90 days from the Bid submission date.
10. Bids shall be submitted in Pak Rupees only.
11. Bids quoted and submitted shall be inclusive of all applicable taxes and levies.
12. All Bids received late, found incomplete or open, or over-written will not be accepted and shall be rejected without evaluation.
13. The Company can accept or reject all Bids with or without assigning any reason at any stage as per PPRA Rules.
14. Rates will be accepted on the basis of item wise lowest rate.



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15. The scope of this procurement process shall include the supply of the licenses/services, configuration, installation and activation as required for proper use and as specified in Schedule-A.
16. The items/licenses will be provided on immediate basis after the issuance of Purchase Order.
17. The successful Bidder will be responsible to supply the licenses/services, configuration and installation, complete in all aspects as per specifications provided herein and also approved by the Company.
18. Successful Bidder shall submit valid license certificate(s) for each item/license supplied to the Company. License certificates must be as per the specifications of items/licenses provided and verifiable from the manufacturer's resources.
19. Services/support shall be locally provided by the Vendor / Successful Bidder. Successful Bidder will be allowed a maximum of 04 hours' downtime for all support services.
20. An Authorized Representative of the Company will inspect the license certificates within one week of supply, installation and configuration. In case, any discrepancy(ies) found during inspection and trial, it must be removed within 03-working days by the Bidder /Vendor. Failing to do the same, the Company may reject the same.
21. The Successful Bidder/ Vendor shall submit its Invoice upon approval/acceptance and configuration of the items supplied to the Company.
22. Payments shall be made after the clearance by the Company / Authorized Representative of the Company. Taxes will be deducted as per applicable laws.
23. At the time of payment against Invoice of each Lot/item, 10% payment shall be withheld as Performance Guarantee for Warranty Period and will be returned after lapse of warranty period.
24. License period will be commenced from the date of acceptance, deployment and activation of the same, whichever later, of the relevant service(s) or license(s) to the Company.



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SCHEDULE - A SPECIFICATIONS OF SOFTWARE LICENSES

Sr #	Product Name	Product Information	License Agreement Type	QTY
1	Microsoft 365 Business Standard	Microsoft 365 Business Standard Email, Word, Excel, Power Point, OneDrive etc.	CSP One Year Renewal	65 No's.
2	Endpoint Antivirus or Equivalent	<p>Next-generation protection that should prevent ransomware, analyzes behavior, blocks malicious traffic, and more.</p> <p>Built-in web security that automatically blocks access to malicious and infected websites.</p> <p>Web filtering that works across devices to enforce company policies.</p> <p>Multi-platform protection for Windows, Mac, tablets, virtual machines and Linux based server operating systems.</p> <p>Simple, intuitive management via local management console.</p> <p>Solution should also have the option to update virus database via local management console and endpoints using offline update methods, via USD or local folder path.</p> <p>Solution must support Machine Learning techniques to stop advanced threats from infiltrating systems.</p> <p>Solution must distinguish itself from traditional security by being next-generation Antivirus.</p> <p>Proposed solution must shut down ransomware before it can take hostages.</p> <p>Solution must provide application whitelisting/lockdown functionality.</p> <p>Solution must provide comprehensive malware scan before lockdown.</p> <p>Solution must provide firewall Management component to configure and manage firewall settings that are built into the Windows Server and Linux operating systems.</p> <p>Anti-Ransomware Protection for servers also including Behavior Detection, Exploit Prevention and Remediation.</p> <p>Solution must provide one year of virus database update along with technical support from vendor and reseller.</p>	One Year	65 No's.
3	FortiGate 60E Firewall License Subscription (License only)	<p>FC-10-0060E-900-02-12</p> <p>FortiGate-60E 1 Year Unified (UTM) Protection (24x7 Forti Care plus Application Control, IPS, AV, Web Filtering and Antispam, Forti Sandbox Cloud)</p>	One Year Renewal	01 No.
4	Microsoft® Windows Server STD CORE 2019	<p>Microsoft® Windows Server STDC ORE 2019 Sngl OLP 16Licenses No Level CoreLic Part Number: 9EM-00652</p>	OLP	01 No.
5	Microsoft® Windows Professional 10 Sngl OLP License	<p>Microsoft® Windows Professional 10 Sngl OLP 1License No Level Legalization Get Genuine</p>	OLP	10 No's.
6	Acrobat Pro DC	Adobe Acrobat Pro DC Team	One Year	05 No's.



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BID DOCUMENTS FOR PROCURING “SOFTWARE LICENSES” FOR PUNJAB THERMAL POWER

(PRIVATE) LIMITED

“Financial Bid Form”

Tender Price: Rs.500/-
(Non-refundable)

Dated: _____

Opening date: _____

Name of Bidder: - _____

Address: - _____

Phone No: - _____ N.T. N. No. _____

G.S.T. No: - _____

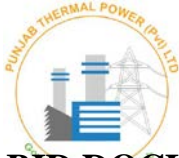
Sr. No.	Description of Item	Quantity	Rate Per Unit	Total Amount (Pak Rupees)
1	MS Office 365 Business Standard	65 No's.		
2	Endpoint Antivirus or Equivalent	65 No's.		
3	FortiGate 60E Firewall License	01 No.		
4	Microsoft® Windows Server STD CORE 2019	01 No.		
5	Microsoft® Windows Professional 10 Sngl OLP License	10 No's.		
6	Acrobat Pro DC Team	05 No's.		

Note:

- The prices quoted above are inclusive of all applicable taxes and levies.
- Rates must be given on this Bid Proforma, otherwise Bids will not be entertained.
- Rates quoted in this Bid are valid for at least 90 days from the Bid submission deadline.
- The description of items conforms to the specifications provided in Schedule-A and Bidding Documents.

[Name of authorized signatory]

[Signature of authorized signatory]



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BID DOCUMENTS FOR PROCURING “SOFTWARE LICENSES” FOR PUNJAB THERMAL POWER (PRIVATE) LIMITED **TECHNICAL BID**

To,
Punjab Thermal Power Pvt. Ltd.

Dear Sir,

I/We, [*Bidder Name*], do hereby confirm that I/we have read and understood the complete TORs, Technical Specifications and requirements as mentioned in the bidding document no. _____, and offer to provide the following, on price mentioned in the Financial Bid Form (enclosed herewith):

I/We understand and acknowledge that I/we are authorized agent / dealer / distributor of the original manufacturer or supplier, having an Office at Lahore for after sale services and support.

Sr #	Product Name	Product ID	License Agreement Type	QTY
1	MS Office 365 Business Standard	MS Office 365 Business Stander	CSP One Year Renewal	65 No's.
2	Endpoint Antivirus or Equal	Technical Specifications as provided in Bidding Documents	One Year	65 No's.
3	FortiGate 60E Firewall License Subscription (License only)	FC-10-0060E-900-02-12 FortiGate-60E 1 Year Unified (UTM) Protection (24x7 Forti Care plus Application Control, IPS, AV, Web Filtering and Antispam, Forti Sandbox Cloud)	One Year Renewable	01 No.
4	Microsoft® Windows Server STD CORE 2019	Microsoft® Windows Server STDC ORE 2019 Sngl OLP 16Licenses No Level CoreLic Part Number: 9EM-00652	OLP	01 No.
5	Microsoft® Windows Professional 10 Sngl OLP License	Microsoft® Windows Professional 10 Sngl OLP 1License No Level Legalization Get Genuine	OLP	10 No's.
6	Acrobat Pro DC Team	Adobe Acrobat Pro DC Team	One Year	05 No's.

I/We further undertake, if our proposal is accepted, to provide the items/services mentioned in the Bidding Documents within time frame so specified, starting from the date of receipt of Purchase Order from the Company.

All the supporting evidence(s) and information in support of our Bid, as required in the Bidding Documents, are also enclosed herewith.

Truly Yours,

[*Name of authorized signatory*]

[*Signature of authorized signatory*]



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[Undertaking Form]

PUNJAB THERMAL (PRIVATE) LIMITED
Ground Floor, 7-C1, Gulberg-III
Lahore, Pakistan.

[Date]

Undertaking of Eligibility / Non-Blacklisting

I/We, *[Bidder Name]*, do hereby affirm and submit this undertaking of eligibility that *[Bidder Name]* has neither been blacklisted nor suspended by any of the procuring agency, federal and provincial departments, government or semi-government department, or any other authority/ organization/ autonomous bodies, as of the date of the submission of the Bid.

Truly Yours,

[Name of authorized signatory]

[Signature of authorized signatory]